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Headteacher: Mrs D. Flowerdew

Wednesday 29th November 2017

Dear Parents/Carers,

As you will be aware, yesterday was Mrs Tobin's last day at Kenninghall Primary School. We will be recruiting a new secretary to start in January. Until the end of this term, Ms Doddington will be working in the office on Tuesday, Wednesday and Friday. Ms Burton will continue to work on a Monday.

Please note that on Thursdays there is no-one in the school office which may make contacting the school difficult. Answer phone messages and emails to the office will be checked where possible throughout the day.

If you have any questions, please don't hesitate to come and speak to me.

Kind regards,

Miss Saunders

